GUIDANCE OF ANSWERING QUESTIONNAIRE OF HEALTH FACILITIES

Survey of Health Facilities is part of Family Life Survey. The purpose of this survey is to collect data from various health facilities:

I. Community Health Center

II. Private Practice (Clinic, Doctor)

III. Nurse, Midwife, Medical Aide

IV. Posyandu/PPKBD

V. Traditional Practice

I. COMMUNITY HEALTH CENTER (PUSKESMAS)

Community Health Center questionnaire consists of cover page, guiding sheet and sections. The cover page consists of provincial code, regency code, sakerti (IFLS EA) code, name of Puskesmas, and code number. The codes, started from province code to Sakerti code have to have the same codes with household code. For example, code for province Lampung is [1][8] and West Java is [3][2] code for regency Bandar Lampung is [7][1]. Write the name of visited Puskesmas on the available space, for example Puskesmas Jagakarsa, Puskesmas Pembantu Sukajawa, etc. The code number of Puskesmas is the chronological number of the chosen Puskesmas sample. The first column of this code number is the code of Puskesmas sub population "1", and the second column is the chronological number of sample. For example, the number of chosen Puskesmas as a sample is 3, therefore Puskesmas code is [1][3].

Guiding sheet describes about enumeration area, facilities, interviewer notes and supervision.

The sections in the questionnaire are:

Section A:	Head of Puskesmas
Section B:	Development of Puskesmas
Section C:	Activities of Puskesmas
Section D:	Puskesmas Employees
Section E:	Health Instruments
Section F:	Direct Observation
Section G:	Family Planning Service Unit
Section H:	Family Planning Case
Section I:	Mother and Child Health Case
Section J:	Cough and Fever Cases
Section K:	Vomiting and Diarrhea Case

Guiding Sheet

Description of Enumeration Area

Description of Enumeration Area is the same with the one in cover page and the code made by household team.

Facility Statement

It contains questions LK01 to LK08 includes Province, Regency, District, Sub-District, Region (Town and Village), Sub Population Code, Consecutive Number, Name of Puskesmas and Address of Puskesmas. The name and code is based on the facility observed. For example, sub population code of Puskesmas is [1]. Consecutive number of chosen Puskesmas sample , for example is [3]. The name and address of Puskesmas has to be written completely.

Interview Notes

It consists question number LK10 to LK13 includes date, starting hour, hour of termination and result of interview. The answer code for starting hour and hour of termination is 4 digits. For example, the interview for Puskesmas doctor is on 15-9-1993, started on 9.30 and finish on 10.30, the answer code is:

Section	Date	Starting hour	Hour of termination
Puskesmas Doctor	15/9/93	[0][9].[3][0]	[1][0].[3][0]

The answer code for question LK13. Result of Interview is 2 digits and the choices are:

01. Completed
02. Partly completed
03. Deferred
04. Denied
05. Inaccessible

For example if the interview is partly completed, the answer code is [0][2].

Supervision

This section consists of questions LK14 to LK18 includes Interviewer, Editor, Local Supervisor, Jakarta Supervisor, and Field Coordinator. Codes for Interviewer, Editor, and Local Supervisor is 3 digits and codes for Jakarta Supervisor and Field Coordinator is 2 digits.

For example:
Code for North Sumatra and West Sumatra Field Coordinator is [B][7].
Code for West Sumatra Local Supervisor and Interviewer is [G][5][1] and [G][7][1].

For province DKI Jakarta, West Java, Central Java, and East Java, Community Facility Survey provides Jakarta Supervisor to be responsible for field activities. Codes for Jakarta Supervisor consists of 2 digits.

For example:
Code for Komfas Jakarta Supervisor province West Java is [D][2].

SECTION A: HEAD OF PUSKESMAS/PUSKESMAS PEMBANTU

Respondent of Section A is the head of Puskesmas. If at the time of the visit Puskesmas Head is not available, therefore he can be substituted by the his representative. If the Head of Puskesmas is a doctor, answer questions A1 to A11. If the Head of Puskesmas is not a Doctor, Answer questions A12 to A20.

AA. Was the respondent Puskesmas Head?

If the answer is “yes”, write [1] and if the answer is “no”, write [3].

AB. Is the respondent a doctor?

If the answer is “a doctor”, circle 1, and continue to question A1 to A11.
If the answer is “not a doctor”, circle 3, and continue to question A12 to A20.

Especially a doctor
AC. Name : ...

Write the name of relevant doctor, for example Name : dr. Abdul Rahman.

AD. Kantor : ...

Write the name of the doctor office.

A1. How long has the doctor worked at this Puskesmas?

This question is asking the doctor's working period. For example, if respondent has worked in this Puskesmas for 8 years, write the answer:

[0][8] year

If respondent has worked in this Puskesmas less than 1 year, write the answer:

[0][1] year

A2. Where did the doctor complete his medical education?

The name of the university where he graduated in number A2.a and the year of graduation in A2.b. Code for university consists of 2 digits and it is written by editor. The code for university is as followed : (See University code at page 4)
Interviewer is only writing the name of university, for example:

a. University : Airlangga	a. [1][0] Code filled in by Editor

Code of University

Code	**University**
01	Medical School, University of North Sumatra, Medan
02	Medical School, University of Andalas, Padang
03	Medical School, University of Sriwijaya, Palembang
04	Medical School, University of Hasanuddin, Ujung Pandang
05	Medical School, University of Sam Ratulangi, Manado
06	Medical School, University of Udayana, Denpasar
07	Medical School, University of Gajah Mada, Yogyakarta
08	Medical School, University of Pajajaran, Bandung
09	Medical School, University of Indonesia, Jakarta
10	Medical School, University of Airlangga, Surabaya
11	Medical School, University of Brawijaya, Malang
12	Medical School,University of 11 Maret, Surakarta
13	Medical School, University of Syah Kuala, Banda Aceh
14	Medical School, University of Diponegoro, Semarang
15	Medical School, University of Islam Sultan Agung,
16	Medical School, University of Kristen Maranatha, Bandung
17	Medical School, University of Tarumanegara, Jakarta
18	Medical School, University of Atma Jaya, Jakarta
19	Medical School, University of Islam Yarsi, Jakarta
20	Medical School, University of Kristen Indonesia, Jakarta
21	Medical School, University of Kristen Jaya, Jakarta
22	Medical School, University of Methodis< Medan
23	Medical School, University of Trisakti, Jakarta
24	Medical School, Overseas Universities

25 Medical School, University of Islam, Medan
26 Medical School, University of Kristen Krida Wacana

The code answer for year of graduated is 2 digits. For example, if respondent graduated in 1985, the answer is:

b. Year [8][5]

A3. Is the doctor able to speak the regional language?

This purpose of this question is to ask if the doctor is able to speak the local language of the area where he works. If the answer is "yes", write code [1], if the answer is "no", write code [3], and if respondent does not speak the local language, write [3].

A4. How many hours a week did the doctor work in the Puskesmas building last month?

The code for the answer consists of 2 digits. For example respondent worked for 15 hours in August 1993. Write the answer:

[1][5] hours per week

A5. How many hours per week, in the average, did the doctor offer his direct services to the patients in this Puskesmas building?

The answering code is 2 digits. For example, the doctor gives direct services to the patients in this Puskesmas building in average for 8 hours per week, write the answer:

[0][8] hours per week

A6. Are the patients in this Puskesmas directly examined by the doctor?

The answering code is 1 digit. If the answer is "yes", write [1] and continue to question A8. If the answer is "no", write [3] and continue to the next question A7. If the patients do not directly examine by the doctor, then the answer is also [3].

A7. If not, what patients does the doctor examine?
(There can be more than one answer.)

The answering code is 1 digit. For example: The doctor examines the patients who is referred to him by paramedics/midwives, therefore the answer is [1].

A8. How many patients a week does the doctor examine on the average?

The answering code is 2 digits. For example, if average patient examined by the doctor per day is 10 people, therefore the answer is [1][0] per week.

A9. Last month, on the average, how many hours a week did the doctor perform his duty outside the Puskesmas building?

This activity is divided into 2 categories, administration activity and field counseling activity and posyandu. The answering code is 2 digits. For example, if on the average, the field activity for Posyandu is 5 hours per week, therefore the answer is : a. [-][5] hours.

A10. Does the doctor have private practice?

The answering code is 1 digit. If the answer is “yes”, write [1]. If the answer is “no”, write [3] and continue to A22. If the doctor does not have any private practice, write [3].

A11. If the answer is “yes”, how far is it from Puskesmas?
[If he has practice at Puskesmas, write “0” (zero)]

The answering code is 3 digits. For example, if the distance from Puskesmas is 5 km, the answer is : [0][5].[0] km. If the location of practice is at the same Puskesmas, the answer is : [0][0],[0] km.

Note:
If the doctor has more than one private practices in different locations, choose the one closest to Puskesmas.

SPECIALLY FOR NON-DOCTOR

AE. Name: ...

For example, name : Sukarjo Martoatmojo

AF. Office: ...

This question is asking respondent’s position. For example,

Position : Head of Puskesmas.

A12. How long have you worked in this Puskesmas?

The answering code is 2 digits. For example respondent has been working in this Puskesmas for 8 years, the answer is : [0][8] years.

If respondent has been working in this Puskesmas less than a year, the answer is : [0][1] years.

A13. What is your educational background?

The answering code for the school is 2 digits and it is answering only by Editor. For example :

a. School : APK Jakarta

The answering code for year of graduation is 2 digits. For example, respondent graduated in 1987, the answer is:

b. Year : [8][7]

A14. Do you speak the regional language?

The purpose of this question is to ask if the doctor is able to speak the local language of the area where he works. The answering code for this question is 1 digit. If the answer is “yes”, write code [1], if the answer is “no”, write code [3], and if respondent does not speak the local language, write [3].

A15. How many hours a week did the doctor work in the Puskesmas building last month?

The answering code is 2 digits. For example respondent worked for 15 hours in August 1993, the answer is :

[1][5] hours per week

A16. Do you examine patients in this Puskesmas?

The answering code is 1 digit. If the answer is “yes”, write [1] and if the answer is “no”, write [3] and continue to question A19.

A17. On average, how many hours per week the doctor gives direct examination to the patients in this Puskesmas building?

The answering code is 2 digits. For example, on the average, the doctor gives direct examination to the patients in this Puskesmas building for about 8 hours per week, the answer is:

[-][8] hours per week

A18. How many patients a week does the doctor examine on the average?

The answering code is 3 digits. For example, if the average patient examined by the doctor per week is 50 people, the answer is : [0][5][0] per week.

A19. Last month, on the average, how many hours a week did the doctor perform his duty outside the Puskesmas building?

This activity is divided into 2 categories, administration activity and field counseling activity and posyandu. The answering code is 2 digits. For example, if on the average, the field activity for Posyandu is 5 hours per week, therefore the answer is : a. [-][5] hours.

A20. Does the doctor have private practices?

The answering code is 1 digit. If the answer is “yes”, write [1] and if the answer is “no”, write [3] and continue to A22. If the doctor has no private practice, the answer is [3].

A21. If the answer is “yes”, how far is the private practice from Puskesmas?
[If you have practice at puskesmas, write “0” (zero)]

The answering code is 3 digits. For example, if the distance from Puskesmas is 5 km, the answer is : [0][5].[0] km. If the location of practice is at the same Puskesmas, the answer is : [0][0],[0] km.

A22. Herewith, we would like to know the dose of some types of medicines you usually supply for adult patients.

A23. Amount commonly supplied for adult patients.

This question consists of questions

A23a. Amount of medicine (the answering code is 2 digits)

A23b. Medicine packaging (the answering code is 1 digit), and A23c. Number of days (the answering code is 2 digits).

Code for A23b is:

1. tablets	3. bottles	5. package
2. capsule	4. tube	6. shots

A23c. Number of days, for example the number of antibiotic used for days is 16 capsules, the answer is :

A23a.	A23b.	A23c.
16	[2]	[3]

A24. Packages.

This question consists of A24a. Content of units and A24b. 1. mg and 2. cc. The answering code for A24b is 1 digit. If the answer is “mg”, write [1] and if the answer is “cc”, write [2]. For example if the content of one bottle of coughing medicine is 50 cc, the answer is:

A24a	A24b
50	[2]

A25. Herewith, we would like to know three main problems you have faced during your assignment in this Puskesmas.

This is an open ended question and can be answered by respondent freely. Interviewer asks three questions directly regarding the main problems to the head of Puskesmas. For example:

1. The medicine often comes late.

A26. Further, we shall inquire into various matters at this Puskesmas . Please give directions of whom should we ask about the following matters:

B. Development of Puskesmas
C. Activities of Puskesmas
D. Workers of Puskesmas
E. Instruments of Puskesmas
G. Special Family Planning Service Unit
H. Questions about the case study related to Family Planning
I. Questions about Mother and Children Health
J. Questions about fever examination
K. Questions about diarrhea and vomiting

SECTION B: DEVELOPMENT OF PUSKESMAS/PUSKESMAS PEMBANTU

Respondents are Puskesmas employees who have worked at this Puskesmas for a long time.

Before answering further questions, ask the name and position of respondent. The interviewer has to write down the name and position completely, for example:

Name: Rusdianto Position: Head Representative

B1. When was the first time this Puskesmas gave the first health service to the society?

The answering code is 2 digits. The interviewer has to fill out the last two digits of the year. For example, Puskesmas started to give the first service in 1980, the answer is:

Year : [8][0]

B2. When was this facility opened for the first time and what was its function?

The answering code is 1 digit. For example, if the answer is “Puskesmas Pembantu”, circle the code of the appropriate answer and write [2].

If the answer is “1. BP/KIA, continue to B3, if it is “2. Puskesmas Pembantu”, continue to B4, and if it is “3. Puskesmas, continue to B5.

B3. Especially for those coming from BP/KIA.
What year did this facility change?

The answering code is 2 digits.
a. BP/KIA -----> Puskesmas Pembantu/Puskesmas
b. BP/KIA -----> Puskesmas Pembantu -----> Puskesmas

For example, if the function of from BP/KIA to Puskesmas/Puskesmas Pembantu is in 1985, the answer is:

a. Year: [8][5]

If it is still as a Puskesmas Pembantu, the answer is :

b. Year: [9][6]

B4. Specifically for Puskesmas Pembantu:
What year did this facility change from Puskesmas Pembantu to Puskesmas?
(Write “96”, if it still a Puskesmas Pembantu)

The answering code is 2 digits. For example, the function from Puskesmas Pembantu to Puskesmas changed in 1987, the answer is :

Year: [8][7]

B5 to B14. Herewith, we should like to inquire into the development that occurred in Puskesmas.

Determine first when a certain activity is started and write the sign [x] at the available space. Further, ask when that activity took place and write the sign [x] at the available space. Connect both [x]es by a straight line, in order to prove when the that activities take place.

For example, the activity of laboratory in Puskesmas started in 1981 and it is still continue to have function until 1993, the answer is:

a. 1980	
b. 1981	[x]
c. 1982	|
…	|
…	|
…	|
m. 1993	[ ]

Using the same method, we can observe the development of other units.

B15. Is there any electricity in this Puskesmas?

The answering code is 1 digit. If the answer is “yes”, write [1] and if the answer is “no”, write [3] and continue to B17.

B16. If there is electricity, please mention the electricity source used in this Puskesmas.

The answering code is 1 digit. For example, if the source of electricity is from PLN, the answer is [1].

B17. Mention the main water source used in this Puskesmas.

For example, if this Puskesmas uses drawing well, the answer is [3].

B18. Is the water source located in Puskesmas building?

The answering code is 1 digit. If the location of water source is located in this Puskesmas building, the answer is “yes”, write [1] and continue to B20. If the location of water source is located outside Puskesmas building, the answer is “no” and write [3].

B19. If it is not there, how far is it from Puskesmas?

The answering code is 1 digit. For example if the distance is less than 10 meter, the answer is [1].

B20. Mention the toilet used in this Puskesmas.

The answering code is 1 digit. For example if the toilet is a private toilet with septic tank, the answer is [1].

SECTION C: ACTIVITIES OF PUSKESMAS

Puskesmas activities consists of activities inside Puskesmas building and outside Puskesmas building. The outside Puskesmas building activities are Posyandu, Puskesmas Pembantu, Puskesmas keliling, UKS/UKGS, etc.

C1. When is Puskesmas open?

This means what days Puskesmas is open. The interviewer has to write down “x” on the days when it is open and later on ask question C2 and C3.

C2. Opening hours.

This is asking the opening hour of Puskesmas. The answering code is 4 digits. Write the hour of Puskesmas opening hour consistent with the day of opening. For example, if Puskesmas is open only on Monday, Wednesday and Friday in a week at 8.30 am, the answer is:

[-][8]:[3][0]

C3. Closing hours.

This is asking the closing hour of Puskesmas. The answering code is 4 digits. Write the hour of Puskesmas opening hour consistent with the day of opening. For example, if Puskesmas is open only on Monday, Wednesday and Friday in a week at 12.30 am, the answer is:

[1][2]:[3][0]

C4. How much is the cost paid in the counter?

The answering code is 5 digits. For example, if the cost paid for new visit is. 5000 and for re-visit is 3000, the answer is

a. new visit	[-][5][0][0][0]
b. re-visit	[-][3][0][0][0]

Service in the Puskesmas Building

C5 to C10. These questions relate with services in the Puskesmas building.

C5. Type of service

The type of services given by Puskesmas, such as: Inpatient, medical treatment, immunization, delivery, Family Planning Service, etc.

C6. Is there any [...] service?

This is asking whether the type of services mentioned in C5 is available in this Puskesmas. The answering code is 1 digit. If the answer is “yes”, write [1] and continue to C7. If the answer is “no”, write [3] and continue to the next line.

For example, if inpatient service is available in this Puskesmas, circle the appropriate answer in C5 and answer in C6 is [1].

C7. How many days a week?
(See code C7)

This is asking the number of days for certain services. The answering code is 1 digit and it is written in the available space. For example, if the immunization service is given three times a week, the answer is [3]. If the service is given through an appointment, the answer is [9].

Attention:
The space with dark pattern does not need to be filled out.

C8. Started in what year.

This is asking the starting year of the service given in this Puskesmas. the answering code is 2 digits. Write the code on the space where there is a service. For example, if the service of inpatients started in 1980, the answer is [8][0].

Attention:
The space with dark pattern does not need to be filled out.

C9. Cost of the service? (Including the cost of the counter)

The total cost includes all costs paid to get the service . The answering code is 5 digits. For example, if the cost of each visit is 5000, the answer is [-][5].[0][0][0].

Service Outside Puskesmas Building

C11. How many Puskesmas staff involve in the outside activities daily?

The answering code is 2 digits. For example, if the number of staff involved in the outside service on the average is 5 people, the answer is [-][5].

C12. What time the teams go to the field?

The answering code is 4 digits. For example, if the team, on the average go to the field at 9.00 o'clock, the answer is [0][9]:[0][0].

C13. What time the teams return from the field?

The answering code is 4 digits. For example, the team return from the field at about 1.30 pm, the answer is [1][3]:[3][0].

Posyandu

Question C14 to C16 is Posyandu visit.

C14. How many Posyandu are there in this Puskesmas working area?

The answering code is 2 digits. For example, if there are 15 Posyandu in this Puskesmas working area, the answer is [1][5].

C15. How many teams visit Posyandu in one month?

The answering code is 2 digits. For example, if there are 4 teams visited Posyandu in one month, the answer is [-][4].

C16. In each visit to Posyandu, how many Puskesmas staff members go together in one team (not including the driver)?

The answering code is 1 digit. For example, if the number of staffs in one team is 5 people, the answer is [5].

Question C17 to C19 is Puskesmas Pembantu visit.

C17. How many Puskesmas Pembantu are there in Puskesmas working area?

The answering code is 2 digits. For example, if there are 5 Puskesmas Pembantu in the working area, the answer is [-][5].

C18. In one month, how many teams go to the Puskesmas Pembantu?

The answering code is 2 digits. For example, there is 2 teams go to the Puskesmas Pembantu, the answer is [0][2].

C19. During each visit to the Puskesmas Pembantu, how many Puskesmas staff members go in one team Not including the driver)?

The answering code is 1 digit. For example, if the number of staff for each visit to the Puskesmas Pembantu is 5 people, the answer is [5].

C20. How many days per month used by Puskesmas staff to go for mobile Puskesmas?

The answering code is 2 digits. For example, if in one month, Puskesmas staff go for mobile Puskesmas for 15 days, the answer is [1][5].

C21. In each activity of mobile Puskesmas, how many Puskesmas staff members go for the trip?

The answering code is one digit. For example, the number of Puskesmas members in each mobile Puskesmas visit is 5 people, the answer is [5].

Question C22 and C23 is UKS/UKGS visit.

C22. How many days in one month does Puskesmas staff visit schools for UKS/UKGS program?

The answering code is 2 digits. For example, Puskesmas staff visits UKS/UKGS 3 times for 3 days in one month, the answer is [0][3].

C23. How many Puskesmas staff visit on each UKS/UKGS?

The answering code is 1 digit. For example, the number of staff on each visit is 5 people, the answer is [5].

Question C24 to C26 is Polindes (Pos Persalinan Desa) visit.

C24. Is there any Polindes program is the Puskesmas working area?

The answering code is 1 digit. If the answer is “yes”, write [1] and if the answer is “no”, write [3] and continue to C27.

C25. If the answer is yes, how many Polindes are there in the Puskesmas working area?

The answering code is 2 digits. For example, if there is 10 Polindes, the answer is [1][0].

C26. What year was the first Polindes?

The answering code is 2 digits. For example if the program started on 1992, the answer is [9][2].

Questions C27 to C29 are Village Medicine Post

C27. Is there any Village Medicine Post in Puskesmas working area?

The answering code is 1 digit. If the answer is “yes”, write [1] and if the answer is “no”, write [3].

C28. If the answer is “yes”, how many Village Medicine Post are there in Puskesmas working area?

The answering code is 2 digits. For example, if there are 5 Village Medicine Post in Puskesmas working area, then answer is [0][5].

C29. When was the first Village Medicine Post started?

The answering code is 2 digits. For example, if the activity of Village Medicine Post started in 1991, the answer is [9][1].

Question C30 to C33 are Reference Activities

C30. Does this Puskesmas treat pateints referred in from the outside?

The answering question is 1 digit. For example, if the answer is “yes, write [1]. If the answer is “no”, write [3] and continue to question C32.

C31. If the answer is “yes”, where does the referred patient come from?

The answering code is 1 digit. If the answer is “yes, write [1] and if the answer is “no”, write [3]. The answer can be more than one. For example, if there are referred patients from other Puskesmas and Puskesmas Pembantu, circle the appropriate answers and write :

2. [1]
3. [1]

C32. Are there any Puskesmas patients referred to outside facilities?

The answering code is one digit. If the answer is “yes”, write [1]. If the answer is “no”, write [3] and continue to question C34.

C33. If the answer is “yes”, where are the patients referred to?

The answering code is 1 digit. If the answer is “yes”, write [1] and if the answer is “no”, write [3]. For example, if there are patients referred to Hospital and private doctor, write the complete address of the hospital, circle the appropriate answers and write :

1. [1]
2. [1]

Questions C34 to C38 are Laboratory Examination

C34. The types of laboratory examination, consists of hemoglobin, leucosit calculation, type calculation, eritrosit calculation, urinalysis, pregnancy test, faces examination, and sputum examination.

C35. Can the [...] examination be held in this Puskesmas?

The type of examination of C34 are held in this Puskesmas. The answering code is digit. If the answer is "yes", write [1] and continue to question C36. If the answer is "no", write [3] and continue to question C37. For example, if Hb examination can be held in Puskesmas, circle the appropriate answer and write [1].

C36. How much is the charge for [...] examination to the patient?
The charge is counted in rupiah. The answering code is 5 digits. For example, if the Hb examination costs 2.000, the answer is [-][2].[0][0][0].

C37. For the lab work not conducted in this Puskesmas, is the patient referred outside the Puskesmas?

The answering code is 1 digit. If the answer is "yes", write [1] and continue to C38. If the answer is "no", write [3] and continue to the next line.

C38. How far is the facility from Puskesmas?

The answering code is 2 digits. For example, if the location of facility is 5 km, the answer is [-][5] km.

Questions C39 to C41 are relating to the number of Puskesmas visitors.

C39. Note all patient visits to this Puskesmas during last week, from Monday to Sunday.

In this question, write down the beginning and the end of the date and the month of the activity. The answering code is 2 digits. For example, if the activity was held in October 1993, starting from 4 to 9, the answer is :

Date : [0][4] to [0][9]
Month : October

C40. Day:

The opening day of Puskesmas. For example, Puskesmas open from Monday to Saturday.

C41. Number of visitors registered in the registration book in the counter.

The answering code is 3 digits. For example, the number of registered visitors on Monday is 50 patients, the answer is [0][5][0].

SECTION D: PUSKESMAS EMPLOYEES

Before asking next questions, write the name of respondent and the position.

D1. Herewith, we would like to ask the condition of employees in this Puskesmas.
How many employees are working in this facility? (Including Government employees and those paid by remuneration).

The answering code is 2 digits. For example, if the number of employees is 25 people, the answer is [2][5].

Questions D2 to D4 specifically for Government employees.

D2. Type of employee

The type of employee are :

a. General practitioner
b. Dentist
c. Nurse
d. Midwife
e. Assistant nutritionist
f. Paramedic without other duties
g. Employee with special assignment
h. Administrative employee
I. Others

D3. Number of full time employees

The answering code is 2 digits. For example, if there is 8 nurses and 5 midwife, the answer is

c. [-][8]
d. [-][5]

D4. Number of part time employees

The answering code is 2 digits. For example, the number of part time employees is 5 people, the answer is [0][5] employees.

D5. Are there any employees on remuneration (honoraria)?

The answering code is 1 digit. if the answer is “yes”, write 1 and continue to question D6. If the answer is “no”, write [3] and continue to D9.

Questions D6 to D8 are for remunerated employees.

D6. Types of employees

The type of employees is

a. Nurses
b. Midwife
c. Other paramedic
d. Employees with special assignments
e. Administrative employees
f. Others

D7. Number of full-time employees

The answering code is 2 digits. For example, if there are 5 people of administrative employees, the answer is

e. [-][5] employees

D8. Number of part-time employees

The answering code is 2 digits. For example, if the number of other paramedics is 5 people, the answer is

c. [-][5] employees

Questions D9 to D14 are for doctors, nurses, paramedics.

D9. Full name.

This is asking the relevant name of those employees. For example, the name of employee is Abdul Kadir, write

a. Abdul Kadir.

D10. Code of employees. (See code D10)

This is asking the type of employees. The answering code is 2 digits. The type of employees are :

01. Doctor (physician)
02. Dentist
03. Nurse
04. Midwife

For example, if the employee is a doctor, the answer is [0][1].

D11. How many hours per week [...] gives services to patients?

The answering code is 2 digits. For example, if the time used for giving service to the patients is 10 hours per week, the answer is [1][0] hours per week.

D12. Can [...] speak the local language?

The purpose is to understand the capability of employee speaking the local language. If the answer is “yes”, write [1] and if the answer is “no”, write [3].

D13. Do you [...] have private practice?

The purpose is asking if the employee has private practice. The answering code is 1 digit. If the answer is “yes”, write [1] and continue to D14. If he answer is “no”, write [3] and continue to the next line.

D14. If the answer is “yes”, how far is it from Puskesmas?

This is asking the distance of private practice and Puskesmas. The answering code is 1 digit. The choices are

0 = In Puskesmas/in Puskesmas yard
1 = Less than 1 km
2 = 2 - 5 km
3 = 5 -10 km
4 = More than 10 km

For example, if the distance between private practice and Puskesmas is 7.5 Km, the answer is [3].

SECTION E: HEALTH INSTRUMENTS

Before asking further questions, write down the name of Respondent and the position.

E1. Type of instruments

The type of instruments in Puskesmas is numbered a to m, for example: regular stethoscope, stethoscope for pregnant mothers, measures for body height, scale for baby, etc.

E2. Number of [...] instruments in this facility? (including the damaged ones).

The answering code is 2 digits. For example, if there is 1 stethoscope for pregnant mothers, circle the appropriate answer at E1 and write [-][1].

E3. The number of Puskesmas instruments in good condition.

The purpose is asking the number of instruments that have good condition and function. The answering code is 1 digit. For example, if there is 3 tensimeters with good condition, the answer is [3].

E4. The number of private owned instruments used in this Puskesmas

The answering code is 1 digit. For example, if the number of private owned thermometer used in Puskesmas is 5, circle the appropriate answer in E1 and write [5].

Note: the space with dark pattern is empty.

E5. Instruments

Items of instruments such as antiseptics, bandages, oxygen tubes, incubators, etc.

E6. Does this Puskesmas have this [...]?

This is asking if item of instruments in E5 is available in this Puskesmas. The answering code is 1 digit. If the answer is “yes”, write [1] and continue to question E7. If the answer is “no”, write [3] and continue to the next line. For example, if Puskesmas has oxygen tubes, circle the appropriate answer in E5 and write [1].

E7. Does the [...] instrument have function?

This is asking the function of incubator, oxygen tubes, and minor surgical instruments functions. The answering code is 1 digit. If the answer is “yes”, write [1] and if the answer is “no”, write [3]. For example, if the incubators have no functions, the answer is [3].

Notes: The space with dark pattern is empty.

SECTION F: DIRECT OBSERVATION

During observation, interviewer does not ask direct questions to respondent, only observe the situation carefully. For example, regarding the cleanness of the room.

Examination Rooms

F1. How is the condition of floor cleanness in this room?

The answering code is 1 digit. If the answer is “dirty”, write [1] and if the answer is “clean”, write [3]. For example, if there is a lot of garbage spreading out in the examination room, the answer is [1].

F2. How is the condition of wall cleanness in this room?

The answering code is 1 digit. If the answer is “dirty”, write [1] and if the answer is “clean”, write [3]. For example, if there is a lot of scratches spreading out at the wall of the examination room, the answer is [1].

F3. Is there curtain in the examination room as a divider to other room?

The answering code for this question is 1 digit. If the answer is “yes”, write 1 and if the answer is “no”, write [3] and continue to question F5.

F4. How is the cleanness of this curtain?

The answering code is 1 digit. If the answer is “dirty”, write [1] and if the answer is “clean”, write [3].

F5. What is the type of a place for washing hands in this room?

The answering code is 1 digit. The choices are

1. Wash stand with running water
2. wash basin with cleaning water
3. Not available

For example, if there is a wash basin with cleaning water in the examination room, the answer is [3].

F6. Is there any garbage can in this room?

The answering code is 1 digit. If the answer is “yes”, write [1] and if the answer is “no”, write [3].

F7. Is there any examination table in this room?

The answering code is 1 digit. If the answer is “yes”, write [1] and if the answer is “no”, write [3].

Injection Room

F8. Is there any special room for injection?

The answering code is 1 digit. If the answer is “yes”, write [1] and fill in question F9 to F14. If the answer is “no”, write [3] and proceed directly to F15.

F9. How is the condition of floor cleanness in this room?

The answering code is 1 digit. If the answer is “dirty”, write [1] and if the answer is “clean”, write [3]. For example, if there is a lot of garbage spreading out in the examination room, the answer is [1].

F10. How is the condition of wall cleanness in this room?

The answering code is 1 digit. If the answer is “dirty”, write [1] and if the answer is “clean”, write [3]. For example, if there is a lot of scratches spreading out at the wall of the examination room, the answer is [1].

F11. What is the type of a place for washing hands in this room?

The answering code is 1 digit. The choices are

1. Wash stand with running water
2. wash basin with cleaning water
3. Not available

For example, if there is a wash basin with cleaning water in the examination room, the answer is [3].

F12. Is there any garbage can in this room?

The answering code is 1 digit. If the answer is “yes”, write [1] and if the answer is “no”, write [3].

F13. For injecting patients, what kind of needle is used?

The answering code is 1 digit. The choices are

1. A disposable needle --> F15
3. A non-disposable needle
5. Both of 1 and 3

For example, if the answer is “a disposable needle”, write [1] and continue to question F15.

F14. What way of sterilization used? (Can be more than one answer)

This question is asking to respondent and not doing observation. The answering code is 2 digits. The answer can be more than one. The choices are

1. With a sterilizator
2. Boil the needle using boiling water
4. Soak in alcohol
8. Heat the needle on fire
16. Not sterilized
32. Other, please mention _____

For example, if the needle is sterilized using sterilizator, the answer is [1].

KIA - KB Rooms

F15. Is there any special room for KIA - KB?

The answering code is 1 digit. If the answer is “yes”, write [1] and fill in question F16 to F23. If the answer is “no”, write [3] and proceed directly to F24.

F16. How is the condition of floor cleanness in this room?

The answering code is 1 digit. If the answer is “dirty”, write [1] and if the answer is “clean”, write [3]. For example, if there is a lot of garbage spreading out in the examination room, the answer is [1].

F17. How is the condition of wall cleanness in this room?

The answering code is 1 digit. If the answer is “dirty”, write [1] and if the answer is “clean”, write [3]. For example, if there is a lot of scratches spreading out at the wall of the examination room, the answer is [1].

F18. Is there curtain in the examination room as a divider to other room?

The answering code for this question is 1 digit. If the answer is “yes”, write 1 and if the answer is “no”, write [3] and continue to question F5.

F19. How is the cleanness of this curtain?

The answering code is 1 digit. If the answer is “dirty”, write [1] and if the answer is “clean”, write [3].

F20. What is the type of a place for washing hands in this room?

The answering code is 1 digit. The choices are

1. Wash stand with running water
2. wash basin with cleaning water
3. Not available

For example, if there is a wash basin with cleaning water in the examination room, the answer is [3].

F21. Is there any garbage can in this room?

The answering code is 1 digit. If the answer is “yes”, write [1] and if the answer is “no”, write [3].

F22. Is there any gynecological table in this room?

The answering code is 1 digit. If the answer is “yes”, write [1] and if the answer is “no”, write [3].

F23. Is there any graphics about PWS-KIA attached to the wall?

The answering code is 1 digit. If the answer is “yes”, write [1] and if the answer is “no”, write [3].

Pharmacy

F24. Check point if there is no special pharmacy, ask the employee who usually distributes the medicine.

Type of medicine

This consists of several medicine, such as antibiotics, analgesics, antipyretic, etc.

F25. Name of brand commonly used. (If it is generic medicine, write “generic”)

This is asking the brand name of each medicine used in Puskesmas. If it is difficult to observe, ask to the employee working on this section.

F26. Charge to the patient is in accordance with A23. (In thousand rupiah)

The answering code is 3 digits. This is counted in thousand rupiah. For example, if the penicillin is 10.000, the answer is [1][0].[0]

F27. Does [...] constitute

1. Government supply
3. A Puskesmas purchase
5. A combination

The answering code is 1 digit. For example if the answer is “a combination”, the answer is [5].

F28. Is there any [...] stock today?

The answering code is 1 digit. If the answer is “yes”, write [1] and if the answer is “no”, write [3]. For example, if the anti TBC medicine for today is not available, write [3].

F29. In the last 6 months, how many weeks did the [...] run out?

F29a. Medicine coming from the government
F29b. Medicine supplied by the government as well as obtained by own purchase

These questions are asking the availability of medicine stock during six months and how many seeks there was no stock, not only medicine from the government, but also medicine from private purchase. The answering code for each type of medicine is 2 digits. For example, the medicine coming from the government and those supplied by the government as well as obtained by owned purchase was no stock for 7 and 10 weeks, the answer is

F29a. [-][7] F29b. [1][0]

Places for Vaccine Storage

If it is difficult to do observation, it would be helpful if questions related to places for vaccine storage are asking directly to the assigned employee.

F30. How about the storage of vaccine in this Puskesmas?

The answering code is 1 digit. The choices are

1. Refrigerator/freezer/special vaccine cooling box
3. Regular refrigerator
5. Non-electrical refrigerator
7. No storing place for vaccine available

If the answer is 1, 3 and 5, continue to question F31 and if the answer is 7, continue to F33. For example, vaccine was stored in a special vaccine cooling box, the answer is [1].

F31. Is there any graphics record on the freezer's temperature?

The answering code is 1 digit. If the answer is "yes, there is", write [1] and if the answer is "no, there is not", write [3].

F32. If there is a record, state the latest record:
a. When was the latest record
b. Freezer's temperature

This is asking the date, month, and year and the degree Celsius. The answering code for the date, month and year is 6 digits and for the temperature is 3 digits. For example, if the record is on May 5, 1995 and temperature of the freezer is 8 C, the answer is

a. [0][5]/[0][5]/[9][3]
b. [-][8].[0]

F33. How many thermos used to bring vaccine to the field?
(If you do not perform immunization, write "96" and continue to F40)

The answering code is 2 digits. For example, if the number of thermos used is 5, the answer is [-][5] thermos.

F34. What kind of needle used for vaccination?

The answering code is 1 digit. The choices are

1. Disposable needle
3. Non disposable needle (can be repeatedly)
5. Both kinds of needles

For example, if the disposable needle used, the answer is [1].

F35. What is the way of sterilization used?

The answering code is 1 digit. The choices are

1. Sterilizator
2. Boil the needle with boiling water
4. Rinse the needle in alcohol
8. Heat the needle with fire
16. Non-sterilized
32. Other, mention _____

For example, if sterilization is done by boil the needle with boiling water, the answer is [2].

Questions F36 to F39 relate to vaccine stock.

F36. Vaccine stock:

F37. Types of vaccine are BCG, DPT, Anti Polio, Measles, Tetanus Toxoid, and Hepatitis B.

F38. Today's vaccine stock.

The answering code is 1 digit. If the answer is "yes", write [1] and if the answer is "no", write [3]. For example, if the today's BCG vaccine stock is available, circle the appropriate answer in F22 and write [1].

F39. How many weeks in the last 6 months, were there no vaccine [...]?
(If you had been out of vaccines for more than 3 days, count this one week)

The answering code is 2 digits. For example, in the last 6 months there was no stock of anti polio vaccine for 2 weeks, the answer is [-][2] weeks.

Laboratory

F40. Is there any laboratory room in this Puskesmas?

The answering code is 1 digit. If the answer is "yes", write [1] and fill in F41 to F45. If the answer is "no", write [3] and proceed directly to section G.

F41. How is the condition of floor cleanness in this room?

The answering code is 1 digit. If the answer is “dirty”, write [1] and if the answer is “clean”, write [3]. For example, if there is a lot of garbage spreading out in the examination room, the answer is [1].

F42. How is the condition of wall cleanness in this room?

The answering code is 1 digit. If the answer is “dirty”, write [1] and if the answer is “clean”, write [3]. For example, if there is a lot of scratches spreading out at the wall of the examination room, the answer is [1].

F43. What is the type of a place for washing hands in this room?

The answering code is 1 digit. The choices are

1. Wash stand with running water
2. Wash basin with cleaning water
3. Not available

For example, if there is a wash basin with cleaning water in the examination room, the answer is [3].

F44. Is there any garbage can in this room?

The answering code is 1 digit. If the answer is “yes”, write [1] and if the answer is “no”, write [3].

F45. Does this laboratory have instruments:

The answer choices are

a. Microscope
b. Centrifuge
c. Spirit lamp
d. Slide/ready made glasses

The answering code is 1 digit. If the answer is “yes”, write [1] and if the answer is “no”, write [3]. For example, if all the instruments are available in the laboratory room, the answer is

a. [1] c. [1]
b. [1] d. [1]

SECTION G: ESPECIALLY FOR KB SERVICE UNIT

Respondent: Person responsible for KB service unit

Interviewer asks the name and position of respondent. For example, the name of the person responsible for KB service unit is Siti Maryati and her position is the head of KB service unit, write the name and position as follows:

Respondent name: Siti Maryati Position: Head of KB service unit

G1. How many Puskesmas staff are involved in KB service unit?

The answering code is 2 digits. For example, if the number of staff involved in KB service unit is 8 persons, the answer is [-][8].

G2. Mention the number of employees according to the category.

The employees are categorized as follows:

1. Doctor	4. Paramedics
2. Midwives	5. Employees or special duties
3. Nurses	6. Other, mention _____

The answering code is 1 digit. For example, if the number of midwifes is 2, circle the appropriate answer and write [2].

Questions G3 to G10 describes the doctor, midwife and nurse, who give KB service.

G3. Name (initials)

This is asking the names of people who give KB services. The answering code is 2 digits. Interviewer only writes the initials of the persons working for the service. For example, the name of that person is Sri Handayani, the answer is [S][H].

G4. Code of employee. (See code G4).

This relates with employees category. The answering code is 1 digit. The choices are:

1. Doctor	4. Paramedics
2. Midwives	5. Employees or special duties
3. Nurses	6. Other, mention _____

For example, if in G3a. the name of the person is Sri Handayani is a midwife, the answer is [2].

G5. How long has [...] gives KB service in this Puskesmas?

The answering code is 2 digits. If the answer is 5 years, the answer is [-][5].

G6. Has [...] ever joined KB training?

The answering code is 1 digit. If the answer is “yes”, write [1] and continue to G7. If the answer is “no”, write [3] and continue to the next line.

G7. Mention the latest type of training attended. (See code G7)

The answering code is 1 digit. The code is:

1. All KB methods
2. IUD insertions
3. Norplant/implant
4. Treatment of side effects
5. Other, please mention _____

For example, the latest training attended is IUD insertion, the answer is [2].

G8. When was the latest training held?

The answering code is 2 digits. For example, the latest training was held in 1987, the answer is [8][7].

G9. Duration of the latest training.

The answering code is 1 digit. The answering code is:

1. Less than 1 week
2. One to two weeks
3. Two weeks to 1 month
4. Less than 1 month to 3 months
5. More than 3 months

For example, the duration of training attended is 4 months, the answer is [5].

G10. The organizer of the training is: (See code G10).

The answering code is 1 digit. The codes of the answer are:

1. Department of Health
2. BKKBN
3. IDI/IBI
4. Others, mention _____

For example, the organization managed the training was BKKBN, the answer is [2].

G11. If there should be acceptor candidate, who wants to use certain method, but the method is not available here, where is it referred to?

The type of method:

This is about the type of contraception that usually given in this Puskesmas, described as follows:

a. Condom
b. Pill
c. Injection
d. IUD/Spiral
e. Norplant/Implant
f. Sterilization

G12. Place of reference.
Type of facility. (See code G12)

Place of reference if there is acceptor wants to use certain contraceptive method that is not available in this Puskesmas. The answering code is 1 digit. The codes for answer are:

1. Government Hospital
2. Private Hospital
3. Puskesmas
4. Puskesmas Pembantu
5. Private Clinic
6. Doctor with private practice
7. Midwife/nurse/practicing paramedics
8. Pharmacies
9. Not referring

For example, the acceptor candidate was referred to the Government Hospital, circle the appropriate answer in G11 and write [1]. If the answer is “not referred”, write [9].

G13. Place of reference.
Distance from this Puskesmas.

The distance between the location of the referred place and this Puskesmas. The answering code is 2 digits. For example, the distance of referred facility and Puskesmas is 5 km, the answer is [0][5] km.

G14. When was the low dose of KB pill found in this facility?

The answering code is 4 digits. For example, the low dose of KB pill was found in 1990, the answer is [1][9][9][0].

G15. If a mother breast feeds and wishes to use KB contraception, what is your suggestion?

The type of KB contraceptives used for mother, who breast feeding. The answering code is 1 digit. The codes for answer are:

1. Low dose pill	5. Norplant
2. Medium dose pill	6. Sterilization
3. IUD	7. Condom
4. KB injection	8. Traditional method

For example, the suggestion is “low dose pill”, the answer is [1].

SECTION H: FP - IUD CASE

H1. Is there any IUD or Spiral service in this Puskesmas?

The answering code 1 digit. If the answer is “yes”, write [1] and continue filling out questionnaire. If the answer is “no”, write [3] and continue to the next section.

H2. Name of Respondent: _____

Write the complete name of respondent. For example, the name of respondent is Siti Aisah, the answer is Siti Aisah.

This section is asking a question relating to a case. The purpose of this question is to know the capability of inserting process of IUD done by FP provider in this Puskesmas. To ask the procedure of inserting IUD has to be done carefully and flexible. Start with question 3.

H3. We would like to know the process when you give service to an FP acceptor candidate. We will explain a case to you. Then, we would like to ask you explain the steps that you usually implement chronologically, starting when the acceptor candidate arrives and you give the service until the end. If there is a person assisting you during the service, please mention also the steps taken by the assistant.

H4. The description is like this, a woman, aged 22, married, in good health, comes here to have an IUD attached. At this moment, she does not use any contraception. What are the steps you take?

Write [1] on questions 5a, 6a and 7a, if respondent answers this question spontaneously.
Read the steps that are stated spontaneously, if the answer is “yes”, write [3] and if the answer is “no”, write [5] on questions 5b, 6b and 7b.

SECTION H: FP - PILL CASE

H8. Is there any pill service in this Puskesmas?

The answering code 1 digit. If the answer is “yes”, write [1] and continue filling out questionnaire. If the answer is “no”, write [3] and continue to the next section.

H9. Name of Respondent: _____

Write the complete name of respondent. For example, the name of respondent is Siti Aisah, the answer is Siti Aisah.

This section is asking a question relating to a case. The purpose of this question is to know the capability of pill process done by KB provider in this Puskesmas. To ask the procedure of pill has to be done carefully and flexible. Start with question 10.

H10. We would like to know the process when you give pill service to an FP acceptor candidate. We will explain a case to you. Then, we would like to ask you explain the steps that you usually implement chronologically, starting when the acceptor candidate arrives and you give the service until the end. If there is a person assisting you during the service, please mention also the steps taken by the assistant.

H11. The description is like this, a woman, aged 25, married, comes here wanting to use pill At this moment, she does not use any contraception. It looks that she is in a good condition.

Write [1] on questions 12a, 13a and 14a, if respondent answers this question spontaneously.
Read the steps that are stated spontaneously, if the answer is “yes”, write [3] and if the answer is “no”, write [5] on questions 12b, 13b and 14b.

SECTION I: PREGNANCY EXAMINATION

I1. Do you examine pregnancy here?

The answering code 1 digit. If the answer is “yes”, write [1] and continue filling out questionnaire. If the answer is “no”, write [3] and continue to the next section.

I2. Name of Respondent: _____

Write the complete name of respondent. For example, the name of respondent is Siti Aisah, the answer is Siti Aisah.

I3. We would like to know the process when you are performing a pregnancy examination. I would like to know anything you do starting from the arrival of patient, giving the service until she goes home. I will describe about a pregnant mother and I would like you to explain anything you regularly perform. Please states things chronologically.

Now, I will read the case (read it twice)

Mrs. Ani, a married woman, claims that she has not had her period for 3 months. She came to you for a pregnancy examination. This is her first visit. She appeared to be in a good health. Please describe anything you do during Ani's first visit.

I4. Notes for interviewer: do not read this information. This information can be informed when respondent asks.

Mrs. Ani is 23 years old. This is her second pregnancy. She has a son aged 2 years old.

I5. Did you record the first visit on a card?

The answering code is 1 digit. If the answer is "yes", write [1] and if the answer is "no", write [3].

I6. Write "1" at 7a, if the matter noted is mention spontaneously.
Read the matters that do not mention spontaneously, write "3 if the answer of 7b is "yes" and write "5", if the answer is "no".

I7. What exactly did you record?

The procedure has been explained in question 6.

I8. How do you determine that Ibu Ani is pregnant?

If respondent can answer spontaneously, write [1] on question 8a. If respondent does not mention all procedure on question 8, then interviewer asks questions about the procedure to determine pregnancy. In the case that respondent can answer, write [3] at 8b and if respondent cannot answers, write [5].

I9. What do you ask about the previous pregnancy history?

The same with the above question, interviewer does not ask questions directly to respondent, except asking certain steps if we want to know pregnancy history. If respondent answers spontaneously, write [1] on 9a. Interviewer will ask questions if respondent does not answer part or all of the questions in number 9. In the case that respondent can answer, write [3] at 8b and if respondent cannot answers, write [5].

I10. What do you ask about her previous pregnancy history?

The same with the above question, interviewer does not ask questions directly to respondent, except asking certain steps if we want to know about the previous pregnancy history. If respondent answers spontaneously, write [1] on 10a. Interviewer will ask questions if respondent does not answer part or all of the questions in number 10. In the case that respondent can answer, write [3] at 10b and if respondent cannot answers, write [5].

I11. Health history.

The same with the above question, interviewer does not ask questions directly to respondent, except asking certain steps if we want to know about the health history. If respondent answers spontaneously, write [1] on 11a. Interviewer will ask questions if respondent does not answer part or all of the questions in number 11. In the case that respondent can answer, write [3] at 11b and if respondent cannot answers, write [5].

I12. Examination performed.

The same with the above question, interviewer does not ask questions directly to respondent, except asking certain steps if we want to know about the examination performed by respondent. If respondent answers spontaneously, write [1] on 12a. Interviewer will ask questions if respondent does not answer part or all of the questions in number 12. In the case that respondent can answer, write [3] at 12b and if respondent cannot answers, write [5].

I13. Laboratory examination.

The same with the above question, interviewer does not ask questions directly to respondent, except asking certain steps if we want to know about the laboratory examination. If respondent answers spontaneously, write [1] on 13a. Interviewer will ask questions if respondent does not answer part or all of the questions in number 13. In the case that respondent can answer, write [3] at 13b and if respondent cannot answers, write [5].

I14. Consultation.

Consultation is usually done between respondent and patient. The same with the above question, interviewer does not ask questions directly to respondent, except asking certain steps if interviewer wants to know about the consultation. If respondent answers spontaneously, write [1] on 14a. Interviewer will ask questions if respondent does not answer part or all of the questions in number 14. In the case that respondent can answer, write [3] at 14b and if respondent cannot answers, write [5].

I15. The next case is the following:
Mrs. Ani is in an advanced stage of pregnancy estimated to give birth in two weeks. She always visits to check her pregnancy. In general, her condition is good and it is hoping that she will give birth without complications. Now, I would like to know what services has been given to her until now.

I16. What are exactly the examinations and the action taken for Mrs. Ani?

The same with the above question, interviewer does not ask questions directly to respondent, except asking certain steps done by respondent if she is having such case. If respondent answers spontaneously, write [1] on 16a. Interviewer will ask questions if respondent does not answer part or all of the questions in number 16. In the case that respondent can answer, write [3] at 16b and if respondent cannot answers, write [5].

SECTION J: COUGH AND FEVER CASES

Maybe the person gives cough and fever cases is differ from the above cases, so before continuing the interview it is important to know the name of the person.

J1. Do you examine patient?

The answering code is 1 digit. If the answer is “yes”, continue to fill out questionnaire. If the answer is “no”, continue to the following section.

J2. Name of respondent: _____

For example, the name of respondent is Abdul Hakim, write Abdul Hakim. For further questions, only asks this person.

J3. Further, we would like to ask about the process when you examine an adult with coughing and fever. We would like to know anything done, starting the arrival of the patient, giving the service until the patient goes home. We will describe a case and please explain anything you usually do chronologically.

J4. Now, we will read the case (to be read twice)

Mr. Nik comes to Puskesmas with a complaint of coughing and fever. Please tell the steps you will do to help this patient.

J5. What questions were asked when you started the examination or anamnesa?

The same with the above mentioned cases, interviewer does not ask questions directly to respondent, except expressing the case. If respondent answers spontaneously, write [1] on 5a. Interviewer will ask questions that do not mention by respondent. For question 5b, if the answer is "yes", write [3] and if the answer is "no", write [5].

J6. When you conducted a physical examination, what did you do to the patient?
The same with the above mentioned cases, interviewer does not ask questions directly to respondent, except expressing the case. If respondent answers spontaneously, write [1] on 6a. Interviewer will ask questions that do not mention by respondent. For question 6b, if the answer is "yes", write [3] and if the answer is "no", write [5].

J7. What are the laboratory examinations you conducted?

The same with the above mentioned cases, interviewer does not ask questions directly to respondent, except expressing the case. If respondent answers spontaneously, write [1] on 7a. Interviewer will ask questions that do not mention by respondent. For question 7b, if the answer is "yes", write [3] and if the answer is "no", write [5].

SECTION K: VOMITING AND DIARRHEA CASE

K1. Do you examine small children and babies?

The answering code is 1 digit. If the answer is "yes", write [1] and continue to fill out the questionnaire. If the answer is "no", it is finished.

K2. In this occasion, I would like to ask the process when you examine a small child, who has diarrhea. We would like to know anything done, starting the arrival of the patient, giving the service until the patient goes home. We will describe a case and please explain anything you usually do chronologically.

K3. Now, I will read the case (read it twice).

Mrs. Nani came to the Clinic together with her daughter, Eli. Eli is a baby girl aged 8 months old. She came with complaints of diarrhea for 2 days together with vomiting. Please tell me what the steps you usually do during the first examination.

K4. What questions did you ask when you started the consultation?

The same with the above mentioned cases, interviewer does not ask questions directly to respondent, except expressing the case. If respondent answers spontaneously, write [1] on 4a. Interviewer will ask questions that do not mention by respondent. For question 4b, if the answer is "yes", write [3] and if the answer is "no", write [5].

K5. When you conducted a physical examination, what did you do to the patient?

The same with the above mentioned cases, interviewer does not ask questions directly to respondent, except expressing the case. If respondent answers spontaneously, write [1] on 5a. Interviewer will ask questions that do not mention by respondent. For question 5b, if the answer is "yes", write [3] and if the answer is "no", write [5].

K6. If this baby has a mild dehydration, what do you do?

The same with the above mentioned cases, interviewer does not ask questions directly to respondent, except expressing the case. If respondent answers spontaneously, write [1] on 6a. Interviewer will ask questions that do not mention by respondent. For question 6b, if the answer is "yes", write [3] and if the answer is "no", write [5].

K7. What recommendation did you give to the mother of the patient, when she/he goes home?

The same with the above mentioned cases, interviewer does not ask questions directly to respondent, except expressing the case. If respondent answers spontaneously, write [1] on 7a. Interviewer will ask questions that do not mention by respondent. For question 7b, if the answer is "yes", write [3] and if the answer is "no", write [5].

K8. What is your follow-up step if the case turns out to be a vomiting and diarrhea case?

The same with the above mentioned cases, interviewer does not ask questions directly to respondent, except expressing the case. If respondent answers spontaneously, write [1] on 8a. Interviewer will ask questions that do not mention by respondent. For question 8b, if the answer is "yes", write [3] and if the answer is "no", write [5].